**OFFICE SUPPLIES REPORT**

This report shows the office supplies, the aims is to identify the insights and it trends that can help give a communicating narration of the offices supplies

The visuals used in this office supplies are required to make good use of bar, column and Al tools. This consist of sum of the total report, capturing a complete view of the office supplies.TO Conduct this analysis different tools and visualization tools were used

Sum of uint by quarter, At 707, Qtr 2 had the highest Sum of Units and was 73.28% higher than Qtr 3, which had the lowest Sum of Units at 408.﻿﻿ ﻿﻿ ﻿﻿Qtr 2 had the highest Sum of Units at 707, followed by Qtr 4, Qtr 1, and Qtr 3.﻿﻿ ﻿﻿ ﻿﻿Qtr 2 accounted for 33.33% of Sum of Units.﻿﻿ ﻿﻿ ﻿﻿Across all 4 Quarter, Sum of Units ranged from 408 to 707.﻿

﻿Sum of unit by item, At 525, Desk had the highest Sum of Unit Price and was 1,355.50% higher than Pencil, which had the lowest Sum of Unit Price at 36.07.﻿﻿ ﻿﻿ ﻿﻿﻿Desk accounted for 60.12% of Sum of Unit Price.﻿﻿ ﻿﻿ ﻿﻿Across all 5 Item, Sum of Unit Price ranged from 36.07 to 525.﻿﻿ ﻿﻿ ﻿